



## About CytoBase, Inscyte and Your Privacy

### About Inscyte Corporation

Inscyte Corporation is a not-for-profit partnership of Ontario medical laboratories. Ontario Regulation 329/04 made under the Personal Health Information Protection Act, 2004 designates Inscyte Corporation in respect of CytoBase as a Prescribed Person under section 39(1)(c) of the Act. This status permits healthcare custodians to disclose personal health information to Inscyte without patient consent. This status also requires Inscyte Corporation to have policies and procedures in place to protect the privacy of individuals and to safeguard personal health information against theft, loss, unauthorized use or disclosure, copying, modification or disposal.

### About CytoBase

CytoBase is a centralized database of cervical cancer screening test results and related information gathered from Inscyte's partner laboratories. As tests are performed at the laboratories, when a result is released to a physician, a copy of the test is sent via a secure encrypted network to CytoBase. Each test record is comprised of patient demographic and address information, information about the healthcare provider who ordered the test, information about when and where the test was performed, relevant clinical information, diagnostic information, and recommendations for follow-up, and the pathologist who signed-off on the test.

### Participating Laboratories

The following laboratories are members of Inscyte Corporation and provide test results to CytoBase:

- Lifelabs Medical Laboratory Services ([www.lifelabs.com](http://www.lifelabs.com))
- Gamma-Dynacare Medical Laboratories ([www.gamma-dynacare.com](http://www.gamma-dynacare.com))
- CML Healthcare ([www.cmlhealthcare.com](http://www.cmlhealthcare.com))
- Medical Laboratories of Windsor

### How the Information is Used

The information in CytoBase is used for improving patient care in Ontario and serves four important purposes:

1. CytoBase provides a patient's historical test results to laboratory personnel that are reading new tests, regardless of where in Ontario the previous tests were performed. Since cervical cancer is a slowly progressing disease, the availability of historical results on individual women is important in the proper interpretation of new tests and for making the best follow-up recommendations. Historical results are also essential for laboratory quality assurance programs.

2. CytoBase supports the Ontario Cervical Cancer Screening Program, which is administered by Cancer Care Ontario (CCO). Information in CytoBase is provided to CCO for purposes of analysis and for compiling statistical information with respect to the management, evaluation, monitoring and planning of cervical cancer prevention measures.
3. CytoBase produces monthly reminder letters to healthcare providers to ensure that women in their care who have had abnormal screening results receive appropriate follow-up within recommended time frames. Written reminder letters are delivered to physician offices by the member laboratories.
4. The information in CytoBase is periodically aggregated to produce statistics describing the utilization and trends regarding cervical cancer screening in Ontario. These aggregate statistics contain no personal health information.

Inscyte Corporation also provides a secure online service for healthcare providers called “CytoBase for Clinicians”. This online application permits authorized physicians, nurse practitioners and midwives to access screening histories and the follow-up status on patients within their care.

## How the Information is Protected

Inscyte Corporation has administrative, physical and technical security controls in place to protect personal health information against theft, loss and unauthorized use or disclosure and to protect records of personal health information against unauthorized copying, modification or disposal. Your personal health information and your privacy are protected in accordance with the requirements of Ontario’s Personal Health Information Protection Act, 2004 and its regulations. This means that Inscyte Corporation has the privacy and security policies, procedures, and measures in place that meet the requirements of the Office of the Information and Privacy Commissioner of Ontario with respect to collecting, storing, using and disclosing your personal health information. You can review our Privacy Code and our Privacy & Security Policies and Procedures online at our website at [www.inscyte.org](http://www.inscyte.org) for detailed information about the principles, policies, procedures, and security controls that we use to protect your information and your right to privacy.

## For More Information ...

Visit our website at [www.inscyte.org](http://www.inscyte.org) for additional information, answers to frequently asked questions and to read or obtain a copy of our Privacy Code and Privacy & Security Policies and Procedures. Alternatively, if you have any questions or concerns please write to our Privacy Officer:

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